



*Alfa Romeo*  
*Klub van Pretoria*  
*Club of Pretoria*

January 2012

## CONSTITUTION OF THE ALFA ROMEO CLUB OF PRETORIA

### 1. NAME

The name of the club shall be “THE ALFA ROMEO CLUB OF PRETORIA”.

### 2. HEADQUARTERS

The headquarters of the club shall be at **PRETORIA**.

### 3. OBJECTIVES

The objectives of the club shall be:-

- (a) To promote the interest in, and enthusiasm for, Alfa Romeo cars among the membership and the general public.
- (b) To assist in the interests of motoring and the motorist as far as it lies within the power of the club.
- (c) To promote the Alfa Romeo marque through social runs, motor sport, concourse events, car shows, entertainments, education and the like.
- (d) To act in cooperation with motoring authorities and associations to protect the interest of motorists.
- (e) To provide benefits of membership for members of the club.
- (f) To provide information and promotion of the Alfa Romeo marque, and allied information.

### 4. AFFILIATIONS

- (a) The club will be affiliated to the Alfa Romeo Club of South Africa (ARCSEA).
- (b) The club shall be affiliated to the South African Marque Car Association (SAMCA) through ARCSEA and shall comply with the rules, regulations and policies of SAMCA.
- (c) The club may affiliate to any other organisation as may be decided by the committee.

## 5. MEMBERSHIP

### General

There shall be no discrimination in the matter of language, sex, race or creed as regards acceptance of applicants for membership by the committee, and courtesy, tolerance and respect for the person, opinions and beliefs of every person shall be inculcated in members of the club whose behaviour in this regard it shall be the endeavour of the club to establish as the hallmark membership of the Alfa Romeo Club of Pretoria.

There shall be five classes of members, namely:-

- (a) **Life Members** who shall be, at the time of their election, ordinary, or associate members of the club. A life member may only be elected by a majority vote of the annual general meeting, cast on the recommendation of the committee. Life members shall be exempt for payment of annual subscriptions, but shall enjoy all rights and privileges of other members.
- (b) **Honorary Members** who may be any person that the committee elects, and who shall have such rights, privileges and term of membership as the committee deems fit, providing that such rights and privileges do not exceed those of an ordinary member.
- (c) **Ordinary Members** who shall be an Alfa Romeo enthusiast, who makes application in the prescribed form and who is accepted by the committee for membership.
- (d) **Affiliate Members** who are members of other motor clubs who shall have such rights and privileges as may be determined by the committee, but shall not have the right to vote.

## 6. FINANCIAL YEAR

The financial year of the club shall end on the last day of December each year.

## 7. SUBSCRIPTIONS

- (a) Annual subscriptions and entrance fees shall be determined by the committee.
- (b) Any member whose subscription remains unpaid for a period of sixty days from the due date, which date shall be the last day of January, will automatically cease to be a member.

## 8. VOTING RIGHTS

- (a) All life, ordinary, and associate members who are in good standing may vote at the annual general meeting or special general meeting(s).
- (b) In the event of equal vote, the chairperson of the meeting shall have the casting vote in addition to his deliberative vote.

## 9. ANNUAL GENERAL MEETINGS

- (a) The Annual meeting shall be held not later than the end of November of each year. Notice of the meeting will be sent per ordinary mail to each member at least fourteen days prior to the meeting.
- (b) Notice of any business or any amendment of such business and nominations for all committee members shall be made in writing to the secretary failing which nominations will be called for at the meeting.

## **10. MANAGEMENT**

- (a) The management and control of the club shall be vested in a committee and shall be elected at the annual general meeting at which a chairperson, secretary, treasurer and a competition's secretary and any other additional members as may be deemed necessary, shall be elected.

## **11. ELEGIBILITY FOR NOMINATION TO COMMITTEE**

- (a) A member shall only be eligible for selection to the committee if he or she has been a member of the club for a period of not less than one month immediately preceding election.
- (b) Any vacancy occurring on the committee during the year may be filled by the committee who may co-opt members of the club to hold office until the next annual general meeting.
- (c) The committee shall be re-elected annually at the annual general meeting.

## **12. COMMITTEE MEETINGS**

The committee shall meet as often as is deemed necessary and three members shall form a quorum. Any member of the club may attend committee meetings and, upon invitation of the chairperson, take part in discussions, but may not vote upon any matter.

## **13. COMMITTEE MEMBER'S ABSENCE**

Any member of the committee who shall be absent from three consecutive committee meetings, or four times in all during one year without leave, shall be deemed to have vacated his or her seat.

## **14. RETIREMENT OF CHAIRPERSON**

- (a) The chairperson shall hold such office for two years, but shall be eligible for re-election at the expiration of the period.
- (b) The chairperson shall hold office until the conclusion of the annual general meeting at which the new chairperson is appointed.

## **15. SUB-COMMITTEES**

- (a) The committee shall have the power to appoint temporary or permanent sub-committees and may delegate to such sub-committees such powers as it may deem necessary within the scope of its own authority.
- (b) All sub-committees shall appoint their own convener whose duty it will be to convene meetings as and when required to submit a report to each committee meeting of the club.
- (c) A committee member or members elected by the committee shall be ex-officio to member or members of all sub-committees.

## **16. SPECIAL GENERAL MEETINGS**

- (a) The secretary, upon receiving a written requisition signed by at least ten members, shall convene a special general meeting, not more than fourteen nor less than seven days after receipt of the signed requisition.
- (b) Only such business as is specified upon the requisition shall be dealt with at the meeting so convened.

## **17. ALTERATIONS TO RULES**

- (a) These rules shall not be amended, rescinded or altered, except at an annual general meeting or special general meeting called for that purpose.
- (b) Notice of such proposed alterations shall be given to all members at least fourteen days prior to the date of the meeting in terms of the provisions of clause 9(a).
- (c) The vote of such meetings, of two-thirds of the members present who are entitled to vote, shall be necessary to amend, alter or rescind the rules.

## **18. RESIGNATIONS**

All resignations shall be made in writing to the club which need not accept same unless and until all monies due by the resigning member are fully paid.

## **19. MISCONDUCT**

- (a) The committee, upon receiving notice that a member of the club has infringed the rules, or has committed an act detrimental to the interests of the club, shall call upon such member to appear at the next meeting and give an explanation of his action.
- (b) Upon hearing the member's explanation, the committee may either exonerate, expel or suspend the member after furnishing reasons for its decision.
- (c) Should the member fail to appear as requested, the committee shall have the right to expel or suspend the member at that meeting.
- (d) An expelled member, however, shall not be relieved of any debt due by him or her to the club.

## **20. COMPLAINTS**

All complaints relating to members, misconduct of members, the club, and/or the administration of the club shall be made in writing and must be in the hands of the secretary at least three days prior to a committee meeting, otherwise the committee may hold the complaint over until the following meeting.

## **21. BY-LAWS**

- (a) The committee may draw up by-laws, competition rules and/or regulations as it finds necessary, provided however, that such by-laws, competition rules and regulations are not in conflict with the rules and regulations of the club.
- (b) Such rules and regulations shall be in compliance with the rules, regulations and by-laws of SAMCA.

## **22. RULES BINDING TO MEMBERS**

All members shall be bound by these rules and regulations, and the committee's decision in the case of dispute or interpretation of the rules and regulations shall be final and binding on all members of the club.

## **23. MEMBERS' LIABILITY**

The liability of members is limited to the amounts of their unpaid subscriptions and any outstanding amount incurred by the member, if any.

## **24. CLUB'S ASSETS**

- (a) For all intents and purposes the chairperson, secretary and/or treasurer for the time being shall be deemed to be legal owners of all trophies, monies and other property of the club, but may deal with such assets as directed by the committee.
- (b) No member of the club, as such, shall participate in the distribution of the club's assets, excepting as follows:
  - (i) Should the club decide to wind up, all members whose current annual subscriptions have been fully paid up on the date of the meeting held to decide that the club shall cease functioning, shall participate in the distribution of the assets remaining after all liabilities have been settled.
  - (ii) Should a member incur expenses in performing some duty on behalf of the club, such expenses may be reimbursed to the member at the discretion of the committee.
  - (iii) Trophies, no matter how many times won by an individual member, remain the property of the club.

## **25. FINANCIAL AFFAIRS**

- (a) All monies of the club shall be deposited into a current account of a registered commercial bank decided on by the committee.
- (b) A proper record of all financial transactions shall be kept by the treasurer and an audited financial statement shall be presented to the annual general meeting.

Signed at ..... on this ..... day of ..... 20 .....

Signed: .....